



Closing Duties, Closer #2

Name:

Tasks that can be started before closing:

Clean FOH (front of house)

- Wipe down ALL tables using a sani rag (Indoor & outdoor tables)
- If needed, wipe down chairs (Indoor & outdoor)
- Wipe down shiplap and walls where there are stains
- Wash windows/door (only needs to be done every once in a while)

Sweep FOH (front of house)

- Sweep under ALL tables and chairs
- Move chairs around to help get everything! (stack when closed)
- Get in corners really well and get the hallway leading to the bathroom as well

Sweep prep area and BOH (back of house)

- Pull fruit chia fridge out from wall and sweep underneath (as well as under toppings and granola tables the best you can while fridge is pulled out)
- Sweep under all of the shelves under the counter as well under nut butter machines/trash
- Sweep BOH, including underneath tables and topping shelves



Tasks started after closing:

Mop FOH (front of house)

- Make sure chairs are stacked, and check to see if floors need to be swept any more!
- Mop everywhere that you just swept
- If there are any stains from sorbet/fruit, scrub with a sani rag if you cannot get it off with a mop!

Mop prep area & BOH (back of house)

- Mop floors of prep area (including under shelves and trash)
- Scrub stains with a sani rag if the mop doesn't get them all off of the floor
- Mop BOH & quickly go over any footprints before you go!

Bring in outdoor furniture

- Bring in tables & chairs (no need to fold, just place right in front of the door wherever there is room!)
- Bring in Triangle Sign from mall area
- Fold down umbrellas and take off the top piece (if you don't know how to do this, ask a shift lead!), then place on table inside

Help fellow deck hands with any additional tasks!